



Governance Board Meeting  
One Lakeshore Drive, Suite 2000  
Lake Charles, Louisiana 70629  
January 9, 2020

## AGENDA

### I. CALL TO ORDER

Corlissa Hoffoss called the meeting to order at 12:04pm noting that a quorum was present.

### II. ROLL CALL

- a. Corlissa Hoffoss, appointed by Governor Jindal
- b. Bill Sommers, appointed by Governor Edwards
- c. Rita Cole, appointed by Allen Parish
- d. Linda Storer, appointed by Beauregard Parish
- e. Aaron LeBoeuf, appointed by Calcasieu Parish
- f. Kristen Cassidy, appointed by Jefferson Davis Parish

Absent:

Betty Cunningham, appointed by Governor Edwards

#### EXECUTIVE STAFF PRESENT

- a. Tanya McGee, Executive Director
- b. Kristen Arville, Executive Assistant

### III. INTRODUCTION OF GUESTS

Corlissa Hoffoss announced no guests were present.

### IV. APPROVAL OF MINUTES

Board members received December minutes prior to the meeting. Corlissa Hoffoss entertained a motion to approve the December minutes. Angela Jouett motioned and Aaron Leboeuf seconded. Minutes unanimously approved.

### V. APPROVAL OF AGENDA

Tanya McGee made a request to add LDH Leadership Transition to the January meeting agenda. Kristen Cassidy made a motion to approve the agenda with changes. Rita Cole seconded.

### VI. BOARD MONITORING

## VII. EXECUTIVE DIRECTOR REPORT

### a. Asset Protection

Tanya McGee presented the Asset Depreciation Report to the board. Due to the new Asset Works software system, Tanya and her staff are familiarizing themselves with the system and the generation of reports. Originally, ImCal's property was on loan from the state. However, a few years ago ImCal purchased all of the property from LDH including the vehicles. In the Asset Works software program, ImCal tags and tracks property over \$1000 as well as all computer equipment and IT equipment regardless of value. Currently, ImCal has a total value of property of \$567,352 with a total depreciation of \$499,400. Tanya stated if ImCal were to sell off its property today, it would be about \$68,000 profit. Moving forward Tanya will provide three reports to the board. One with the asset count and depreciation. The second with property sorted by location and the third with new purchases in fiscal year.

### b. Briscoe Electrical Work

Tanya informed the board that ImCal and Odyssey House Louisiana (OHL) will be making improvements to the building at Briscoe. A walk through was conducted and determined that major and minor repairs are needed. A few of the major repairs includes a full kitchen upgrade and bathroom remodels. Other repairs will include interior painting, upgrading camera security system, stripping and waxing floors, etc. The minor repairs will be taken care of by OHL. ImCal will cover cost kitchen and bathroom work. The Briscoe electrical project was put on the Capital Outlay request. The Louisiana Department of Health (LDH) has approved a \$250,000 electrical upgrade to the system to allow for the full kitchen upgrade and bathroom remodel. This is set to take place this fiscal year. LDH is currently working with engineers on the electrical upgrade. Repairs/additions will begin soon.

### c. Outpatient Based Opioid Treatment (OBOT)

Tanya informed the board that ImCal has applied to become an Outpatient Based Opioid Treatment (OBOT) provider. Research shows that treating an opioid addiction with an opioid like Suboxone works but has to be regulated. The only physicians that can do this are the physicians that are specifically trained in this area. Data collection, monitoring etc is required. Cynthia Dowers one of ImCal's prescribers has undergone the training and certification to become a data waived physician. ImCal will maintain contracts with other local providers, but will now have an in house MAT provider. This will be done at the Lake Charles and Jefferson Davis Behavioral Health clinics. Under the SOR grant ImCal as an OBOT will be able to bill for additional reimbursements.

### d. FY 21 Budget Reduction Exercise

ImCal received a Budget Reduction exercise from LDH. ImCal provided impact for a potential 3% and 5% reduction. ImCal would have to reduce inpatient beds and Briscoe and psychiatric services.

e. Executive Limitations forms

Tanya McGee informed the board of the last meetings discussion of how her performance is evaluated. A new form evaluation form to be completed by the ImCal Executive Management team was adopted. Tanya recommended the board do away with using the Executive Limitation forms since the new form will be implemented. The board was in agreeance with this.

f. LDH Leadership Transition

Tanya informed the board of the resignation for Dr. Rebekah Gee with LDH. Jen Steele the Louisiana Medicaid director has also resigned. Dr. Jan Kasofsky, the executive director with Capital Area Human Services has retired. Tanya informed the board that if more information becomes available regarding the replacements for these positions, she will let them know.

VIII. NEW BUSINESS

IX. NEXT MEETING - February 6, 2020

X. ADJOURNMENT

Corlissa Hoffoss entertained a motion to adjourn the meeting. Linda Storer motioned and Rita Cole seconded. Meeting adjourned at 12:42pm.